



JUNIOR TENNIS GRANT PROGRAM – POLICIES AND PROCEDURES

The STA's grant program is intended for families that need some financial assistance to enable their child to stay in the great game of tennis. Financial assistance from the STA will only cover a portion of a child's expenses. The family should be prepared to cover remaining expenses not covered by a grant.

1. Grants are available for any Routt or Moffat County resident between the ages of 4 and 18 in need of financial assistance for tennis-related expenses.
2. **“Tennis related expenses”** are group tennis programs, court time, tournament/team entry fees and travel expenses, summer tennis camp, and some equipment. **No Food or Drinks are covered.**
3. Grants are awarded up to 50% of your needs, which means that the grantee's family will need to be prepared to pay for half of the related expenses. Grants are limited to \$750 per year, subject to each applicant's personal circumstances and availability of grant funds (which are limited). You may be asked to provide financial information to substantiate your request.
4. **WHEN AND HOW TO APPLY:** You may submit your one-page application form (available at the Steamboat Tennis and Pickleball Center), together with receipts (if applicable) at the Front Desk or to an STA Board member in an envelope addressed to “STA GRANT COMMITTEE CHAIR.”
5. As a Grant Recipient, you must be willing to volunteer at STA events, as necessary.
6. If seeking reimbursements, only receipts incurred during the prior 6 months are eligible, but there is no guarantee that your child will receive a grant based solely upon such expenditures.
7. The awarded grant will be available in the form of a Gift Card from which the applicant can pay relevant expenses. Receipts must be provided prior to any reimbursements.
8. Your application may be submitted at any time. A Board member will confirm receipt of application either by phone call or via email within 30 days of submittal. Should you not receive this confirmation of receipt, please contact the STA board member listed below via phone or email. If submitted at least 10 days before an STA Board meeting (usually on the first Thursday of the month) the application will be considered at that time. You will be advised as soon as a decision is made. A grant decision for future projected costs could take as long as 8 weeks; reimbursement for past expenses should be received within 45 days after STA has received the receipts and the Board has approved either all or a portion of the expenses.

QUESTIONS? Please contact Emilie Rogers, STA Board member at emilielcc@gmail.com or 970-879-8400.

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