



COVID-19 MITIGATION PLAN UPDATED

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I. OBJECTIVE

The objective of the Steamboat Tennis and Pickleball Site Mitigation Plan is to comply with applicable regulatory requirements, and to prepare both customers and employees for dealing and working within these guidelines as tennis and pickleball, if played properly, can be a great opportunity to relieve stress, socialize with others and provide much-needed exercise. Of primary importance is taking every precaution to help keep all participants safe.

This plan is designed to minimize risk by training of employees, procuring and maintaining necessary equipment, and assigning responsibilities to ensure that the State of Colorado and the County of Routt Public Health Orders are adhered to.

II. ASSIGNMENT OF RESPONSIBILITY

A. Site Plan Manager

Bill Conway, assisted by H.R. staff member Kathy Fader, will manage the Site Mitigation Plan for the Steamboat Tennis and Pickleball Center. The Site Plan Manager will also maintain all training records pertaining to this plan.

The Site Plan Manager will coordinate with State, County and City local public resources, to ensure that any information provided, or newly introduced, will be updated in this plan and shared with employees and customers.

The Steamboat Tennis and Pickleball Center in Steamboat Springs will provide adequate controls and equipment that, when used properly, will minimize or eliminate risk to customers and employees.

B. Employees

Employees will be responsible for following the procedures described in this plan.

C. Contractors/Volunteers

Contract employees and Volunteers will be responsible for complying with this plan, and will be provided the training described herein.

III. PLAN IMPLEMENTATION

A. Signage

Signage has been posted at the entrance of the facility to inform all employees and customers that they must:

1. Avoid entering the facility or location if they have a cough or fever;
2. Maintain a minimum six-foot distance from one another;
3. Sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
4. Not shake hands or engage in any unnecessary physical contact; and
5. Cover their nose and mouth with a mask or shield while in the facility and playing. No Exceptions!

Signage has been posted with a copy of the Site Mitigation Protocol at the entrance to the facility or location.

B. Measures to Protect Employee Health:

1. Everyone who can carry out their work duties from home has been directed to do so.
2. All employees have been told not to come to work if sick (including any of the following – headache, sore throat, fever, dry cough, recent inability to taste and smell, shortness of breath, ear aches, body aches, diarrhea, fatigue, vomiting and abdominal pain).
3. Employee(s) will be required to self-screen for COVID-19 symptoms each day, including measuring their temperature. The employee will be asked to sign a record that the symptom check was completed. Any employee that exhibits COVID-19 symptoms will be excluded from work.
4. All desks, individual work stations or work areas will be separated by at least six feet.
5. Break rooms, bathrooms, and other common areas, and other high-touch surfaces will be disinfected frequently, on the following schedule:

- a. Break rooms- every hour on the hour
 - b. Bathrooms-every hour on the hour
 - c. Door handles-every hour on the hour
 - d. Front desk – before and after each shift
6. Disinfectant and related supplies are available to all employees at their workstations, on court and ball carts.
 7. Hand sanitizer and/or disinfectant wipes effective against COVID-19 are available to all employees at workstations and on each ball cart and between courts.
 8. There are no employees that travel in and out of Routt County to perform work.
 9. If there are employees that travel in and out of Routt County to perform work, the following measures have been implemented in order to reduce that travel and therefore reduce the potential spread of COVID-19 (see H. Measures to Reduce Exposures in Employee Shared Transportation)
 10. Copies of this protocol have been distributed to all employees.

C. Measures to Prevent Crowds from Gathering:

1. We will limit the number of customers in the facility at any one time to 50 which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable time
2. A limit of 3 people allowed in the pro shop area at one time.
3. Customers must go quickly thru the Pro Shop on to the courts they have been assigned.

D. Measures to Keep People at Least Six Feet Apart:

1. Placing tape or other markings at least six feet apart in customer line areas inside the facility and on sidewalks to public entrance with signs directing customers to use the markings to maintain distance.
2. Separate order areas from delivery areas to prevent customers from gathering.
3. All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary

Additional Measures:

- Customers will be asked to stay at least six feet apart to maintain social distancing.
- We will disinfect all pickleball balls each day.
- Players will be asked to stay on their side of court and avoid changing ends when playing on the inside courts.
- Implementation of ways to minimize contact between participants and staff are being addressed.
- We will recommend that only one parent/guardian accompany younger children to the facility when possible.

E. Measures to Prevent Unnecessary Contact:

1. Preventing people from self-serving any items that are food-related.
2. Lids for cups and food-bar items are provided by staff, not for customers to grab.
3. Bulk item food bins are not available for customer self-service use.
4. Contactless payment systems have been provided or, if not feasible, sanitizing payment systems regularly

F. Measures to Increase Sanitation:

1. Disinfecting wipes that are effective against COVID-19 are available near the front desk counter and courts.
2. Employee(s) assigned to disinfect carts and baskets regularly.
3. Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, check in/out counters, and anywhere else inside the facility or immediately outside where people have direct interactions.
4. Disinfecting all payment portals, pens, and styluses after each use. Disinfecting all high-contact surfaces frequently.

Additional Measures:

- We will be cleaning all surfaces—such as counters, tabletops, doorknobs, bathroom fixtures and toilets—several times a day wearing disposable gloves.
- All court gates and stair rails will be wrapped with caution tape to discourage touching, or else should be wiped down every hour.
- All gates will be roped off or left open to prevent touching. recommended.
- All score tenders will be taken off the courts to prevent touching.
- We will be making disinfectant soap, hand sanitizers or wipes available at all main contact points.
- Staff will regularly remind and encourage everyone, particularly juniors, of the need to wash hands often and adopt the other principles of a good hygiene strategy.
- Signage will be posted about handwashing and hygiene techniques at strategic points such as sinks, eating areas, drinking areas and on the side of the court.
- We will limit the use of indoor spaces by keeping shower areas closed and monitoring limited use of the restrooms.

G. Additional Facility Protocols

1. Facility

- Activity will always be in line with the Federal Government's advised social distancing measures (defined by the Centers for Disease Control and Prevention as keeping six feet apart), including when arriving at and departing from a court.
- We will limit activities to casual court rental, one-on-one coaching, small groups, leagues and private lessons.
- Online bookings are provided with options of keeping a credit card on file for payments, avoiding handling of cash.
- We have postponed any social gatherings. We will not provide any congregation areas at the court or facility.
- We are planning for possible increased levels of staff and volunteer absences.
- We will keep our team and our participants informed of the actions we are taking.
- Our staff have been told that they must wear masks when checking in players. Staff will wash hands and/or gloves often and after touching items.
- Our automation system captures accurate information on reservation play sheets when people are making reservations, in case the authorities need to trace who has been onsite.
- Players will be told to come to the facility no more than 10 minutes before the time expected to play.
- We will have a parent/guardian present at the facility with juniors under age 18. When that is not feasible, the parent/guardian will be asked to provide written permission for each junior participating in the coaching session and/or when playing with other juniors.

2. Coaching

- Group coaching will take place only where full social distancing is possible. Group coaching will be limited to small groups. An exception would be where all participants are family members or are otherwise in one home.
- Players will be positioned at well-spaced stations.
- We will limit the use of coaching equipment such as target cones.
- Coaches will not let the players handle any coaching equipment.

3. Tennis and Pickleball Balls

- We will be practicing caution with all balls. Although there is no specific evidence that tennis and pickleball balls can spread COVID-19, we know that contamination by respiratory droplets from an infected person can potentially survive on hard surfaces up to three days.
 - We will replace all balls if someone suspected to have COVID-19 comes in contact with them.
4. We will consider spraying tennis balls briefly with a disinfectant spray (e.g., Lysol or Clorox) at the conclusion of play. We will disinfect all pickleball balls after use. Using new balls on a very regular basis is highly encouraged.

5. Tennis Equipment

- Tennis equipment will be touched only by the pro/coach and will be cleaned frequently. Alcohol-based disinfectant will be used to clean all tennis gear, including racquets, towels, target cones, ball machines, etc.
- Consideration of a ball machine will be given. Ball machines are a great option for giving lessons, as it avoids having people touch the balls. Using ball tubes and basket pickups to pick up loose balls after a ball machine rotation also limits contact.
- We will avoid using unnecessary equipment such as throw-down lines.

6. Player Protocols

PREPARING TO PLAY

- We will help players be proactive against infections with the following list provided to them and posted in the facility:

- a. Wash your hands with a disinfectant soap and water (for 20 seconds or longer), or use a hand sanitizer if soap and water are not readily available, before going to the court.
- b. Clean and wipe down your equipment, including racquets and water bottles. Do not share racquets or any other equipment such as wristbands, grips, hats and towels.
- c. Bring a full water bottle to avoid touching a tap or water fountain handle.
- d. Use new balls and a new grip, if possible.
- e. Consider taking extra precautions such as wearing gloves.
- f. If you need to sneeze or cough, do so into a tissue or upper sleeve.
- g. Arrive as close as possible to when you need to be there.
- h. Avoid touching court gates, fences, benches, etc. if you can.

WHEN PLAYING

- Try to stay at least six feet apart from other players. Do not make physical contact with them (such as shaking hands or a high five).
- During tennis or pickleball doubles, avoid all incidental contact, NO Bryan Brothers Chest Bumps and NO whispering to each other from a close distance to strategize.
- Avoid touching your face after handling a ball, racquet or other equipment. Wash your hands promptly if you have touched your eyes, nose or mouth.
- Avoid sharing food, drinks or towels.
- Stay on your side of court. Avoid changing ends of the court when inside playing tennis.
- Remain apart from other players when taking a break.
- If a ball from another court comes to you, send it back with a kick or with your racquet.

AFTER PLAYING

- Leave the court as soon as reasonably possible.
- Wash your hands thoroughly or use a hand sanitizer after coming off the court.
- Shower at home.

- No extra-curricular or social activity should take place. No congregation after playing.
- All players should leave the facility immediately after play.

H. Measures to Reduce Exposure in Employee Shared Transportation

1. Employee(s) self-screen for COVID-19 symptoms each day and excluded if symptomatic
2. Hand sanitizer is used by each employee prior to entering the vehicle.
3. The number of passengers has been reduced by 50% of the vehicle's occupancy and passengers sit in locations to maximize the distance between one another
4. Employees wear a non-medical, cloth face-covering when in vehicle containing more than one person
5. Windows will remain open or ventilation is increased
6. Disinfecting all high-contact surfaces of the vehicle will be done at the end of each day.

I. Steamboat Serves and Adaptive Programs

1. Two (2) Courts will be used for the Serves Program
2. Two instructors will be on each court with Bill Conway moving between the two courts leading the group.
3. All attendees will be required to wear theirs masks upon entering the center and as they move about the facility.
4. Instructor will take four to six attendees upstairs and provide social distancing while the attendees have a ten-minuet snack. This will give Instructor time to get to know the children and talk about the life lessons plan for the day.

5. The children will be asked to wash or sanitize their hands upon arriving at the facility, again before and after eating and before leaving the facility.
6. There will be a special area along Court 3 where they will be able to leave their belongings.
7. We will have the children write their names on their water bottles, and we will sanitize all pens after use.
8. The racquets will be sanitized after they leave.

Supervisor/Employee to contact with any questions or comments about this protocol

Name Bill Conway or Kathy Fader
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