



JUNIOR TENNIS GRANT PROGRAM – POLICIES AND PROCEDURES

1. Grants are available for any Routt or Moffat County resident between the ages of 4 and 18 who is in need of financial assistance for tennis-related expenses.
2. “Tennis related expenses” are group tennis program, court time, tournament /team entry fees and travel expenses, summer tennis camp, and some equipment.
3. Grants are awarded up to 50% of your needs, with a limit of \$750 per year, subject to each applicant’s personal circumstances and availability of grant funds (which are limited). You may be asked to provide financial information to substantiate your request.
4. WHEN AND HOW TO APPLY: you may submit your one-page application form (available at the Tennis Center), together with receipts (if applicable) at the Tennis Center desk or to a STA Board member in an envelope addressed to “STA GRANT COMMITTEE CHAIR.”
 - a. You and/or your family must be current paid members of the STA (Junior membership \$15, Family Membership \$40) and be willing to volunteer at STA events, as necessary.
 - b. If seeking reimbursements, only receipts incurred during the prior 6 months are eligible, but there is no guarantee that your child will receive a grant based solely upon such expenditures.
 - c. Alternatively, you may ask for pre-approval of a projected amount of costs that will be made payable to the Tennis Center at Steamboat and deposited in the applicant’s account. Documentation with receipts must later be provided prior to reimbursement.

Your application may be submitted at any time. A Board member will confirm receipt of application within 30 days of submittal. Should you not receive this confirmation of receipt, please contact the STA board member listed below via phone or email. If submitted at least 10 days before an STA Board meeting (usually on the first Thursday of the month) it will be considered then. You will be advised as soon as a decision is made. A grant for future projected costs could take as long as 8 weeks; reimbursement for past expenses should be received within 45 days after STA has received the receipts and the Board has approved all or a part thereof.

QUESTIONS?? Please contact Bert Halberstadt, STA Board member, at halbyatlaw@aol.com, or 970-875 1199.

STA APPLICATION FOR JUNIOR TENNIS GRANT

Last edit 10.1.2016

☐ New Application ☐ Re-application Date of past application _____
Was grant awarded? ☐ No ☐ Yes If yes, Amount _____

Applicant's Name _____

Age _____ Grade _____ Email Address: _____

Parent/Guardian's Name _____

Mailing address _____

Phone (home) _____ Parent/Guardian's Cell Phone _____

Please list areas of need in order of preference:

____ Lessons or camps _____ Tournament entry fee

____ Court time _____ Ball machine

____ Expenses related to tournament or team travel (specify)

____ Equipment (specify) _____

____ Other _____

Please explain why the applicant should be awarded a grant. Include how this would impact his/her tennis if it was not awarded.

In which STA activities would you and/or the applicant be able to volunteer? ____

Assist with junior tournaments ____ Assist with adult tournaments

____ Assist with Annual fundraiser Auction in July ____ PR/ Posters for STA events

____ Green Up/ Clean up in June ____ Other _____

Actual Amount Spent, receipts included:

<u>Month</u>	<u>Amount</u>	<u>Month</u>	<u>Amount</u>
January		July	
February		August	
March		September	
April		October	
May		November	
June		December	

Total amount

Projected amount

<u>Month</u>	<u>Estimated Amount</u>	<u>Month</u>	<u>Estimated Amount</u>
January		July	
February		August	
March		September	
April		October	
May		November	
June		December	

Total estimated amount

Amount Requested: _____ (limit is 50% of expenses not to exceed \$750 per child per year)

I certify that the above information is true and correct to the best of my knowledge, and that I have read the STA Junior Tennis Grant Policies and Procedures.

Signature of Parent/Guardian

date

____/____/____